

# Head Teacher has a Small Sense of Work

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**Abstract:** high school students psychological maturity, mind is exquisite and the characteristic of personality is distinct, often bring to class management problems. On the basis of the teacher in charge should be more efforts, patience to study their interaction with students, summarizes the effective management way. In this paper, the author combined with their own teaching experience, from the three aspects of high school class management result is analyzed.

**Key words:** Ideal five to regular guidance.

## Work well on the students' learning

The improvement of education quality, especially the improvement of academic performance, there are a variety of reasons, including the teacher in charge of ideological education and plays an important role in organization management, now to around students' learning, actively carry out ideological and political education work to talk about some experiences.

Education students set lofty ideals.

How to fundamentally arouses student's study enthusiasm, make they can rapidly improve grades, mainly is to strengthen ideological education, through the ideological and political work and make them set up for their future study hard for our country's broad ideal.

## From the practical point of view, make deep and meticulous efforts to persuade education to work

In 421 class have a classmate xiao hu learning foundation is good, but is proud, I to help him overcome complacency emotions, seize the time, talked to him a few times, sets up the lofty ideal, inspired him less empty talk and study hard, long ambition results, later, he progresses positively, sets up a positive image

to the class, drive the ban feng style of study.

## Strengthen the revolutionary tradition education

Using video playback moved China each year, guides them to learn new era entrepreneurs diligent, sets up the lofty ideal, thought rich countries qiangming, diligent study, sets up the broad ideal since childhood like premier zhou, strive for the "rise of China". Enumerating the surrounding countries' pursuit of China, and setting up a backward national sense of urgency.

train students to study hard.

Some students who study well, are confident, think "smart", not "strict", "difficult" to ask themselves. Some students basis difference of students, to study the reason of bad all boils down to "brain stupid", a kind of invisible "fatalism" chained by the thought of these students, directly affect the students grades improved. I mainly take the following four measures to guide them to study diligently.

## Use facts education students to study hard

ancient and modern, Chinese and foreign great revolutionist, scientists, they make great contribution to human so, main is to rely on their diligence and hard work, collecting a large number of materials to the students the story in this respect, constantly to students instill diligent study. In addition, the students admired the entrepreneurs, and the stars of the movie stars paid a huge amount of hard core.

## Repeatedly emphasize the importance of hard work

In order to make the students aware of the hard work, and the practical repetition of the reason, so that the students know the importance of hard work, they will

consciously study hard and become the master of learning.

For example, our beloved premier Zhou said that “long-term accumulation of chance” means that “accidental” is the result of “long-term accumulation” rather than the result of inspiration.

### **Cultivate students’ ability to learn independently**

To make students form the habit of hard study, persuade alone is not enough, still need some ways of governance is not hard, “forced” to the orbit of some students to study hard step by step, some students do not always drill, taste less than sweet, not to study harder. For example, to set specific goals for them, not only to PK between classes, but also to give them a contest between classmates, thus forming a better learning atmosphere, you dare to pursue me, for fear of falling behind others.

### **Set up a good class to study hard**

The class wind is very important, the good class wind often can promote the student to study the rapid improvement of the quality. Therefore, we must set up a hard working class, everyone is proud of studying hard, and people who do not study are under pressure and criticized by public opinion. I did this, and every day use of hou class schedule of my classmates for speech, really let the students to actively participate in class’s and grade’s future, and dare to speak out, condemned class within the bad habits, exercise their speech confidence, formed a little shock every day, every day there are inspirational.

improve learning methods and master learning rules.

The study has the study law, must improve the study result, also must recognize the study law, the improvement study method, improves the study efficiency.

### **Cultivate the top**

The importance of cultivating learning tips is the need of the four modernization. It is an important symbol of education and teaching quality. For the top students to give them more difficult exercises, regular once a week, and then rotate each month, to do the necessary check, there must be a chat, form their own records.

### **Oriented to the majority**

Grasp the top at the same time, always adhere to the principle for the majority of students, this is as determined by the nature of the social education, and education required, only the majority of students to go up at the same time, generally improve their level, cultivate top job, have a solid foundation and a higher starting point.

ii. Talk about the “five to” work of the class teacher

The head teacher is the direct manager and the first person responsible for the management of the class, which is the key and core of the class management. Therefore, I believe that to be a qualified class teacher should have “five to” -- eyes, ears, mouth, hands and heart.

eye to -- understand the basic methods of students.

Eye to eye is to observe the students carefully. Observation is objective, in a planned way to observe the students there are in general life under the condition of speech and behavior change, according to the result of observation and judgment students psychological development characteristics and regularity of a method. It is the teacher’s basic method to understand students. As a class teacher, I often go deep into students’ study, work, extracurricular activities and extracurricular activities, and I will get a lot of real and rich materials with my classmates.

Every time I take over a new class, in the first month, I will look at every student from different angles and get to know all aspects of the students as soon as possible. As the saying goes: “a thousand armies are easy, one will be difficult”. The excellent class teacher should be a good “bole”, the monitor of the “horse” is a good choice, has the prestige, has the courage, the class work and so on completes half. In the shortest period of time to choose the monitor of the district “qianlima” mainly rely on the head teacher to observe, to find out. To tell the truth, I worked as a teacher in grade three, the selected monitor has the authority and ability, morality, intelligence and physique, us, fatigue all-round development, such as work ability is outstanding, excellent academic performance, are admitted to the ideal university. Liu deming was admitted to the Beijing institute of technology, thus it is obvious that “eye to eye” is very important in the work of head teacher.

The best means of understanding students.

Ears, listen. An experienced teacher in charge, to

observe and understand students, and combined with the students, and students want to together, in this way, students are willing to, all willing to tell the teacher in charge, he who dares to speak to the teacher in charge everything. At this time, the teacher in charge wants to carefully listen to the students' feelings, understand the student's suantiankula, knows her students so as to fully guarantee the teacher in charge of the real situation, and make some corresponding measures, good student education management.

To understand students' very important means.

The so-called "mouth to" is to actively talk with students, to understand the students in all aspects, and to talk with students about the art of conversation, which will be better. The head teacher is the organizer, education and the leader of the class group, which is the sower and cultivator of the students' spiritual world. To improve the class as a teacher in charge of overall work, in addition to have good professional knowledge, also must have a high level of language power of expression - talk art, appears especially important, should grasp the following four May Day.

### **Clear purpose**

The ultimate goal of all the work of the school is for the students. In the popular phrase, it is "all for the students, for all students, for all students". In that case, the head teacher's talk, first of all, the purpose of the conversation is to help the students. When students get grades, they talk to him to encourage him to do more and achieve more. When the student did something wrong and said the wrong thing, he talked with him to help him understand the mistakes, correct his shortcomings and strive for progress. When there is a conflict between students, talk to them in order to clarify the situation, eliminate conflicts and enhance unity. In either case, it is the purpose of the conversation and the responsibility of the head teacher to talk to the students.

### **Look for opportunities**

In order to get the expected effect of the conversation, the head teacher must find the right time to talk. In this way, the head teacher must be careful to catch the best time. When you can take over a class, students often have a fresh sense of confidence and hope for the future. At this point, the head teacher should guide education in time, so that their enthusiasm and

curiosity will be further publicised, thus achieving great progress, great leap and great leap. The first monthly examination and even the various small exams should be timely targeted to find good, middle and poor students to talk, to understand the reasons for the failure of students. When students encounter other setbacks and misfortune, the head teacher will ask the cold to ask warm, do the student's bosom friend, only then can achieve the purpose of educating people.

### **Moderate amount**

The head teacher should be practical and realistic in praising or criticizing the students. Talk with students can not be "overtalk", the content of the conversation should be carefully selected, choose its focus, choose its hot spot, click on it, leave a deep impression on the students, and leave a space for the aftertaste. At the same time, the number of conversations should be just right and the content refined.

Equal dialogue.

By talking with students on an equal footing, students will be relieved of their vigilance against teachers and establish a harmonious relationship with teachers. Teachers' education intention will be fully appreciated and accepted by the students. Thus it can be seen that "mouth to" plays an important role in the work of the head teacher.

hand to -- give full play to the role of example.

The so-called "hand to" refers to the teacher (especially the head teacher) to lead by example. It is better to teach than to talk, and all who ask a student to do it must first do it. In school, the teacher's words and deeds have a subtle influence on students. For example, to arrange students' work, the head teacher should take the lead, and naturally the students will follow suit, which can improve the students' consciousness. The students should be the teacher in charge of the middle school students' code, the daily behavior norms of middle school students and the management rules of the school class. As the head teacher for twenty-two years, when morning exercises, normal situation I was earlier than the students to the playground, so I took the class early morning exercise is very little, the attendance rate is quite high. The head teacher attends class, gets off work on time or in advance, plays an important role in the management of a class collective.

heart to -- to enter the students' magic weapon.

The so-called "heart to", which means to be enthusiastic about work, to be caring for students, to find problems

to be careful, to handle problems carefully, to be patient in thinking, to do things with heart. It comes down to one sentence: do a good job as a head teacher to have a heart of love. This love of heart includes love for work and love for students. In their work with the power of love to create work, can pour into enthusiasm in the work, play to the enthusiasm and creativity, the teacher in charge work need to spend a lot of time and energy, there is love is willing to pay. And the heart of the love of the whole class is above the love of work, is true love students with sincere attitude towards students, equality, trust, wholeheartedly service for students, sincere love, respect and care for every student, put yourself in for the sake of students, the love is aspersed to each student's heart, with love influence students, education students, so as to win trust and respect students, in order to do a good work and I love.

Let the eye, ear, mouth, hand, heart to always accompany each class teacher, as long as we really do "five to", our efforts will be fruitful.

iii. How does the head teacher guide students' scientific utilization time?

The head teacher should guide the students to use the time scientifically and rationally, maximize the learning efficiency and create a good learning environment for the class. For students who are not good at making use of their time, the head teacher can let them sit down to examine their study status and think together.

For example, some students in my class have the following problem of wasting time. Firstly, the learning goal is not clear, and there is no clear and feasible study plan. Second, I often read novels, play with my mobile phone, or play for a while. Third, the phenomenon is serious, requires teachers and parents to be forced to learn, has no interest in learning.

According to the students of these problems, the habit of their use of time and efficiency were analyzed, and then a targeted for scientific use of their time mentoring, maximize learning efficiency, based on years of work experience, I guide to students from the following several aspects.

prepare for learning and create a good state of mind.

Learn to control their own state of mind, it is vital to improve the learning efficiency, learning success, before the official start of the study, to maintain the best state of learning, as far as possible to avoid interruption of the learning process, eliminate all kinds of interference, improve the learning efficiency.

make good use of the time arrangement.

Make the most of the four productive periods of the day, and get up in the morning and memorize some difficult knowledge. From 8 am to 10 am, it is the best time to tackle the problem; From 6 PM to 8 PM, the knowledge of the whole day will be sorted and sorted. Before falling asleep, review the days of the day, especially the difficult ones.

Correct use of scattered time, such as on the way of school, before class, after sleep, etc., to remember some scattered knowledge points, such as words, theorems, formulas, etc.

change the bad habit of study.

Some students learning difficulties is the crux of the behavior of procrastination, should help them to set the rules, must finish the job every day, some students attention, so should help students analyze the cause of inattention, by changing the learning environment to improve or adjust the learning content.

In a word, the teacher in charge should also be closely linked with the parents, please help pay special attention to student's thought and learning, and also please parents on a regular basis to participate in the parents' meeting, work together to improve the students' learning efficiency, establish class micro letter group, continuous communication with parents, establish the school class parents close contact.

## **Be a student's favorite teacher**

The teacher believes that a good relationship between teachers and students can give teachers good mood to face the students. Students like a subject because they like a teacher. Similarly, they may hate learning because they dislike a teacher. A teacher who is liked by his students, the education effect always exceeds the average teacher. So I remain vigilant myself no matter how busy the teacher in charge works, must always pay attention to the classroom is the first lifeline of the classroom, no elaborate preparation is impossible to win victories, doing the classroom is a conscience live, there is no best, only better. I must prepare lessons before class, carefully research problem sets, ordinary version should speak more, the basis of detailed, subtleties destined, only take his class, students will only be convinced me, will listen to me, as soon as possible to the formation of good ban feng style of study, can lead a group of dare to do the class cadre, forming the teacher in charge and not the same, to create the class cohesion centripetal force as soon as possible.

Someone called the relationship between teachers and students a parable of the image, namely the circuit adapter, the same conditions of education, education object, through a certain configuration of the relationship between teachers and students, may burst into strong energy of education, have a positive benefit of education, or the opposite, will produce a short circuit, causes the student to be disgusted.

Both middle school students and primary school students about their favorite teachers will have some universal standards, such as respect and understand the students, tolerant, don't hurt students' self-esteem, equal to others, to speak, handle affairs justice, patient, not easily loses his temper, and so on.

The teacher should put down his AIRS and take the students to heart. "Squat down and talk to the students, walk down to the lectern and teach the students." Care for the students' emotional experience, let the students feel the warmth of care; Consciously accept the student's evaluation, try to be the teacher that the student likes.

Teachers should learn to tolerate, students' errors and error tolerance, tolerance students did not make great progress, Su Huom linsky said: sometimes tolerance caused by the moral shock, more strongly than punishment. Every time you think of ye's words: you foolish Sir, under your teaching whip there is a watt, in your cold eye there is Newton, in your ridicule there are Edison. As a teacher, you are more aware of the sanctity of your responsibilities and the importance of your words and deeds.

Be kind to every student, do the students like teachers, teachers and students both sides will have a pleasant emotional experience, a teacher, only when you are loved by students, can we truly achieve their maximum value.

## **Standardize the class rules and regulations and make students self-governing**

What measures should the head teacher take to manage a class? I think class management should be a combination of democracy and the rule of law. Therefore, while trying to cultivate the democratic atmosphere in the class, I have formulated detailed rules for the grading of class conduct in combination with the class evaluation plan of the school, so that students can follow rules and regulations. The class cadre as a bridge, contact the class teacher and student as a teacher in charge's assistant, their work ability,

work method is right or wrong, the discretion of the authority in the classmate, often decided to a ban feng of class and class. Our class held a confidence vote on the original class cadres, and the class committee and the sub-committee were fairly elected, with 11 people. In addition, the representatives of various disciplines were elected, the group leader of the four groups, and the dormitory of each dormitory, every day, the daily class cadre was on duty, and the health was on duty. Students also volunteer to apply for one aspect of the business management class, the students in the various branches of learning, discipline, health, life, treat people, good deeds, the performance of the published articles, etc all have assign special personnel to take charge of add and subtract. The class is basically up to the point where everyone has something to do. Teachers in practice constantly improve class rules, form good students' self management atmosphere, class management things as far as possible to let the students to do, give full play to their autonomy, the teacher in charge only at the appropriate time to try to guide the contents and methods of management.

The transformation of the underachiever.

The head teacher of a class is the one who has the most headaches. How to cultivate good, education good, this is the common focus of teachers. For a special group of people who are "different", the educator must know them correctly, study them, shower them with love, and soothe their hearts with love. In class management, I always put my "kindness" and "universal love" to the underachiever. In class, I carefully create an atmosphere of equality, harmony and fraternity, so that the students can feel the warmth of the group and feel that they have a place in the class. On the other hand, the teacher in charge does not care about them, intent on learning good, the good student, so, the teacher in charge of the favored part will strengthen the egos of the classmate, teacher in charge's coldness, strengthened the underachiever inferiority mentality, the diaphragm between the students and teachers. The head teacher is more difficult to change the work of the underachiever. How to let the underachiever feel that the head teacher CARES about them? Arrange the seat, I insist on the collocation of the bad, ask the good student to help the poor; Class activities, I don't forget to give them the opportunity to show their skills and express themselves. If they make mistakes, the teacher in charge must be calm, with one another, with sincere to treat, avoid by all means every criticism, sarcasm,

or corporal punishment in disguised forms, otherwise will hurt their self-esteem, increase the difficulty of the transformation work. In addition, I try to absorb the underachiever to participate in the activities of class management and the class, let them take on one hand can work to let them in the process of management and to complete an activity to overcome their own bad habits, practice has proved that this method of entrusted with the task of can yet be regarded as the method of transformation of the underachiever. It is good to make the underachiever feel that he is not worthless, the head teacher believes me, I also must do good idea. Expect them to transform with patience. The underachiever is weak, the self-control is poor, the behavior is easy to be capricious, so the thought work of the underachiever does not simply think that they can be completely corrected through a conversation. Meet the underachiever bad behavior appeared again and again, the teacher in charge you must be patient objectively analyses the reason of bad behavior appeared again and again, to be found in time, in time, timely induction, do preventive. The underachiever, although there are many shortcomings of, even if again the poor students also there is always some aspect of the special features or advantages, such as poor learning, he is very good in sports, or have a specialty in music, art, the teacher in charge should be good at capturing them sparkle, excavate the potential of them and don't spare "fair", positive evaluation can make students' enterprising fire burning more flourishing, make the underachiever to rediscover ourselves, overcome the drawback of the courage and confidence.

In a word, the work of the head teacher is a complicated job, with thousands of different methods, different methods, and various forms and tasks. As a head teacher, only have the quality of calm, sharp, resourceful and random strain. To be a child of love, to have a high sense of responsibility, a strong sense of ambition, a passionate and scientific way to teach, is

bound to yield fruitful results.

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